

**MLGSCA Business Meeting  
Friday, February 4, 2005  
Joint Meeting  
Long Beach, CA**

**4:00 p.m. – 5:00 p.m.**

**Welcome**

Marsha Kmec welcomed those in attendance and hoped that they enjoyed this year's meeting.

**Call to Order**

M. Kmec called the meeting to order at 4:13 p.m.

**Introductions: New Members, First time attendees Joint Meeting**

M. Kmec asked those in attendance who are first time attendees to stand up and introduce themselves.

**Approval of Minutes - October 19, 2004 Business Meeting**

**ACTION:** The minutes of the October 19, 2004 meeting were approved with minor corrections.

**Office and Committee Reports**

**Treasurer's Report**

Helen Seaton reported that the balance of the checking account was \$6,516.07. Membership dues are being received at this time and that is the reason for the increase. Expenditures for the quarter were related to the fall CE offered. The coupon account balance was \$8,008.60. The Joint Meeting account was \$26,544.73, which is up due to the registration monies. The Vanguard account balance was \$253,666.08 and it earned \$1,072.64 in interest for quarter. The Endowment Fund balance was \$27,587.64 and it earned \$112.95 in dividend income. H. Seaton pointed out that the Endowment Fund is invested in a very conservative account right now and we could probably find something that would make more money in interest for MLGSCA. M. Kmec stated to wait to do anything until we hear the report from Cheryl Bartel on where we are for a replacement of Brad Ptolemy.

**ILL Coupon Manager (Carla Smith)**

C. Smith stated that over the last quarter there were 21 transactions. The coupon fee was changed to \$10. There were 7 transactions for redemptions and the total coupon liability stands at \$169,332.00. Transactions for 2004 compared to 2003 have almost been reduced to half thus showing the influence of EFTS.

**CE/Program Committee (Alice Kawakami)**

A. Kawakami stated that the next meeting and program will be held on March 24<sup>th</sup> and it will be on wireless technology. This was the second highest on the list of topics you were interested in for the year. Peter Kovaric the UCLA Graduate School of Education and Information Studies will be the invited speaker. He wants to make this as relevant as possible for the group so he will be sending a survey. You may also send you ideas to A. Kawakami. She is also looking to have the program at University of Arizona in early April.

The MLA teleconference on public health will be held on March 9<sup>th</sup> and the RML sponsoring 10 sites.

#### **Chapter Council (Melissa Just)**

M. Just announced that registration for the annual meeting in May is open and the preliminary packet is available. She stated that she sent out a list of roundtables previously so please sign up. The symposium at the beginning of conference will be on emergency preparedness and response.

M. Just reported that she sent a message to the discussion list that the Leadership and Management section of MLA has a survey available to help develop programs.

Recruitment and retention put together a spreadsheet asking for feedback on different activities chapters are involved in so please send an email to her if anyone missed anything.

M. Just reported that some chapters send the MLA Focus email from MLA to their chapter discussion list. M. Just stated that she can send to the MLGSCA list if members thought it was a good idea. M. Just took a quick poll of hands of those in attendance. Those present thought it was a good idea so M. Just said that she will send out it out to the discussion list.

#### **Finance Committee (Cheryl Bartel)**

C. Bartel was not present and there was not report at this time.

#### **Joint Meeting Planning Committee, 2005 (Judy Bube, Judy Kraemer, Diana Lane)**

M. Kmec and those in attendance applauded the efforts of the planning committee. J. Kraemer requested that any people who assisted in the meeting to please stand up. She thanked them all for participating. The final count on attendance was 170. Please fill out the evaluation form before you leave.

#### **Newsletter (Christina Mayberry and Dominique Turnbow)**

C. Mayberry reported that the latest issue of the newsletter is now available. M. Kmec stated that both C. Mayberry and D. Turnbow would be completing their work on the newsletter so if you know of anyone interested in taking on a role of co-editor please let her know.

#### **Research Committee (Mary Aldous)**

M. Aldous encouraged members to apply for research awards as she still has stipends to award. She also thanked everyone for the posters they presented at the meeting.

#### **Exchange Committee (Evonda Copeland)**

E. Copeland was not present and there was no report at this time.

#### **Professional Issues (Irene Lovas)**

I. Lovas was not present and there was no report at this time.

#### **Public Relations (Marjorie Geiger)**

M. Geiger reported that she has been working on a new brochure for MLGSCA to distribute to encourage membership. Work on designing a new logo will begin, as it is very dated. If anyone knows of any designers to help with logo, please let her know.

### **EIRC (Andrea Lynch)**

A. Lynch was not present and there was no report at this time.

### **Membership (Gloria Arredondo)**

G. Arredondo reported that she had some statistics to report but she believes there was an error and she will report them at the next meeting. She also reported that she will begin work on designing a new directory for the web site.

### **Webmaster (Chris Ewing)**

C. Ewing reported that the web site is status quo. Between himself and A. Lynch they have been able to have turnaround time of less than a week for updates. He will be working with G. Arredondo to do something new with the online directory. It will still be password protected but a little more user friendly. The Joint Meeting web site will have all the presentations available in PDFs. M. Kmec thanked C. Ewing for his work during the Joint Meeting resolving problems that arose.

### **Other Business**

#### **Nominating Committee (A. Carr)**

A. Carr reported that it was his pleasure to introduce candidates for 2005 election.

##### President-Elect

- Ellen Aaronson, West Hills Hospital & Medical Center
- Kay Deeney, UCLA

##### Treasurer-Elect

- Evonda Copeland, Scottsdale Healthcare
- Sue Trombley, University of Arizona

##### Secretary

- Sally Harvey, Banner Good Samaritan Medical Center
- Shirley Rais, Loma Linda University

##### MLGSCA Nominating Committee (Elect Two)

- Liz Gnerre, House Ear Institute, Los Angeles
- Christina Mayberry, USC
- Jeff Williams, UCSD
- Kathy Zeblisky, Phoenix Children's Hospital

##### MLGSCA Nominee to the MLA Nominating Committee

- Betty Allanson, Loma Linda University

A. Carr reported that the ballots have been emailed and that those who have not yet voted have two more weeks to send in their ballot. A. Carr thanked the candidates and stated that the election results will be announced at the spring meeting.

### **Leadership Grant**

M. Kmec stated that MLGSCA applied for leadership grant. She gave A. Lynch the approval to go ahead and apply through leadership section of MLA. The award would be \$2,500 to apply toward a leadership symposium.

### **Majors Award Application**

M. Kmec also announced that E. Copeland applied for the Majors/MLA Chapter Project of the Year Award for her work with exchange database turning it into an online database. She has been working with Kate Corcoran at MLA on this project.

### **Other Announcements**

H. Seaton reported that the Local Assistance Committee has begun work on planning for MLA 2006 in Phoenix. If you would like to help working the booth at San Antonio, please let them know. H. Seaton showed the logo chosen and announced the theme is Transformations A-Z.

Someone asked if there would be a Joint Meeting in 2006 since MLA is in Phoenix next year. It was answered that there will not be a Joint Meeting in 2006.

J. Kraemer stated that there is a hospital library section within MLA and that there may be interested within MLGSCA to form out our own little consortium of hospital libraries. There will be more about this in the future.

M. Aldous reported that there would be a new SIG within MLA for new members. There will be a three-year limitation on membership. It will be geared towards easing new members into MLA.

### **Adjournment**

The meeting was adjourned at 4:51 p.m. The next meeting will be held on March 24, 2005 at the Faculty Center, UCLA.

### **Handouts**

Agenda  
Minutes  
Treasurer's Report