Welcome, Call to Order, Introductions

Marsha Kmec called the meeting to order at 9:29 a.m.

Announcements

M. Kmec welcomed those in attendance and thanked Alice Kawakami for planning the program following the meeting. M. Kmec asked those present who have never attended a meeting to please stand and introduce themselves.

Approval of Minutes - February 4, 2005, Business Meeting (Long Beach, Joint Meeting)

ACTION: The minutes of the February 4, 2005 meeting were approved as submitted.

Officer and Committee Reports

Treasurer's Report (Helen Seaton)

H. Seaton reported that the first sheet in the Treasurer’s report was a summary of activity and the second sheet was the allocation of assets and balances of accounts. The main activity for the quarter was the scholarships and awards granted.

ILL Coupon Manager (Carla Smith)

C. Smith was not present and M. Kmec reported that everything is going fine with coupons.

Awards Committee (Russell Smith)

R. Smith was not present and M. Kmec reported that the professional development awards would be announced later in the meeting. M. Kmec also reported that three scholarships were distributed and that R. Smith and his jury worked hard to select the recipients. M. Kmec asked that those who worked on the scholarship jury to please stand up and thanked them. The winners were Danielle Carlock, Michelle Gordan, and Paula Romeyn. Each scholarship was for $1,000.

CE/Program Committee (Alice Kawakami)

A. Kawakami reported that the fall program, Just the Facts Ma’am: Fact Finding on the Internet, ran a deficit of $400 which was due to the cost of the speakers. For today’s program, Implementing WiFi: What To Look at Before You Leap, 38 people were registered. The program will also be presented in April 7th in Arizona. The MLA teleconference on public health presented on March 9th can also be accessed by individuals on MLANET. A. Kawakami thanks her committee members this year

Chapter Council Report (Melissa Just/ Doreen Keough)

M. Just and K. Keough were not present and there was no report at this time.

Finance (Cheryl Bartel)

C. Bartel reported that we are in the process of reviewing applicants for new financial advisor. A number of issues exist with our current financial advisor and we have not pleased with his performance. Two candidates have been identified. The position description is also changing as we are looking for less financial advising and more tax preparation. By the next Advisory Council
meeting, a final candidate will have been chosen. The goal is for the person to start with our new fiscal year. The current financial advisor, Brad Ptolemy, is not returning phone calls and we are not sure the status of our tax preparation. H. Seaton reported that people that need 1099 forms have not received them.

**Governmental Relations/Bylaws Committee (Betty Allanson)**

B. Allanson was not present and there was no report at this time.

**Joint Meeting 2005 Committee (Judy Bube, Judy Kraemer, Diana Lane)**

J. Kraemer thanked those that helped coordinate the meeting. There were 45 people on the planning team. She encouraged others to participate in future planning opportunities. Evaluation forms showed very positive feedback regarding all sessions and a lot of comments were received. Financially, we ended up in the black. There was a record set for the meeting as 28 exhibitors participated.

**Nominating Committee (Alan Carr)**

A. Carr presented the results of the voting for the 2005-06 election.

- **President-Elect**
  - Ellen Aaronson, West Hills Hospital & Medical Center

- **Treasurer-Elect**
  - Sue Trombley, University of Arizona

- **Secretary**
  - Shirley Rais, Loma Linda University

- **MLGSCA Nominating Committee (Elect Two)**
  - Liz Gnerre, House Ear Institute, Los Angeles
  - Christina Mayberry, USC

A. Carr reported that turnout for voting was the lowest in 16 years, however it has never gotten past one-third of the membership. A. Carr solicited ideas for how to increase turnout for elections. One member suggested voting at the joint meeting. However, A. Carr reported the bylaws currently state that the ballot has to be sent out 60 days before today’s meeting. A. Carr reported that the Advisory Council thought that voting software was a good idea to investigate and that the voter receives confirmation that they voted. A. Carr is obtaining the name of the company from MLA to see how much it might cost. Pricing is based on turnout. Other chapters are also considering this and M. Just will be asking at Chapter Council to investigate a cost break if there is a consolidated effort. If you have any questions regarding the software, please send them to the M. Just before MLA.

**Professional Issues Committee, Recruitment Task Force (Irene Lovas)**

I. Lovas reported that six students were placed with mentors. Looking at the MLA mentoring database, there are not many people from our chapter in it. I. Lovas encouraged others to register as mentors on MLANET. I. Lovas also reported that she participated in a mock interview session at San Jose. Students brought resumes and they were interviewed by librarians. The students and interviewers enjoyed the exercise.

**EIRC (Andrea Lynch)**

A. Lynch reported that she was working with G. Arredondo on adding new members to the discussion list as well as updates of addresses. She followed up on problems that presented regarding some email address and they have since been resolved. She also reported that she is working with G. Arredondo on ways to publish the directory on the web. They will also be working
with C. Ewing on this. The Joint Meeting discussion list will also be dissolved and she will discuss the date with the Tri Chairs.

**Exchange (Evonda Copeland)**

E. Copeland was not present. M. Kmec reported that MLGSCA did not receive the MLA/Majors Chapter Project of the Year award for work on beginning automation of the exchange list. She stated that we will wait a few years to apply again.

**Membership (Gloria Arredondo)**

G. Arredondo was not present. In her absence, M. Kmec delivered her report. Membership numbers are currently down to 252 as we had reached 310-320 earlier in the year. G. Arredondo will be following up to see if these are members not renewing or possibly moved. A. Carr stated that it can take months for renewals to cycle into MLGSCA. He suggested sending personal emails to those who probably meant to renew but have not yet done so. A. Lynch also added that both she and G. Arredondo will be following up with emails and phone calls. One member present stated that no confirmation that dues were received was provided and that might be a suggestion for the future. Another member also pointed out that we have changed the timing of the renewal so this might have had an affect as well.

**ILL (Anna Habetler)**

A. Habetler was not present and there was no report at this time.

**Newsletter (Dominque Turnbow/Christina Mayberry)**

D. Turnbow and C. Mayberry were not present. M. Kmec reported that two new editors are needed as neither D. Turnbow or C. Mayberry will be continuing on with their editor roles. A. Kawakami stated that an ad will be in the new newsletter outlining what the responsibilities are.

**Public Relations (Marjorie Geiger)**

M. Geiger was not present. M. Kmec reported that M. Geiger is working on a new brochure.

**Research (Mary Aldous)**

M. Aldous was not present and there was not report at this time.

**Webmaster (Chris Ewing)**

C. Ewing reported that the web site is going well. The size was trimmed down. There is still extra space to use for databases and possibly the planned directory revision. We received a bill for web hosting from MLA but we had been informed that we were supposed to be free for a few years. C. Ewing said that he followed up with MLA and we will not have to pay the $360. We had 250 MB of space and asked for 500MB which was increased at no cost. A. Carr mentioned that the sections receive a large amount of space and why not the chapters. M. Kmec said that she will have M. Just bring the issue to chapter council.

**Presentation of Awards**

M. Kmec congratulated the recipients of the Professional Development Award, Evonda Copeland and Marian Hicks.

M. Kmec presented the 2005 Louise Darling MLGSCA Achievement Award to Craig Haynes.

A. Kawakami presented to M. Kmec a certificate of appreciation for work as President this year.
Other Business

M. Kmec reported that she received an email from John Carney about the Statewide California Electronic Library Consortium (SCELC). Currently they do not let hospital libraries participate unless they are academic institutions, but J. Carney was hoping that MLGSCA could help change that. There will be more information on SCELC to follow.

Adjournment

The meeting was adjourned at 10:38 a.m.

Handouts

Agenda
Minutes of February 4, 2005 Business Meeting
Roster of Officers and Leaders
Treasurer's Report
Joint Meeting Evaluation Form Results

Respectfully Submitted,
Rebecca Birr, Secretary