

**MLGSCA Business Meeting
JOINT MEETING MINUTES
January 29, 2004
4:15 pm to 6:00 pm
Holiday Inn, Sacramento, CA**

CALL TO ORDER

The meeting was called to order by President Alan Carr at 4:25 pm.

INTRODUCTIONS

A. Carr introduced several members who were attending their first business meeting: Sharon Lezotte from Cottage Health System, Santa Barbara; Carla Smith from Maricopa Integrated Health System, Phoenix; and Sue Trombley, Arizona Health Sciences Library, Tucson.

ANNOUNCEMENTS

Caroline Elman will step down as ILL Coupon Manager at the end of June.

APPROVAL OF MINUTES

The minutes of October 2, 2003 were approved as written.

OFFICER AND COMMITTEE REPORTS

Treasurer's Report: Helen Seaton reported for John Carney that for the period ending December 31, 2003, the balance in the Bank of America primary checking account was \$6,054.66. This total reflects \$2,267.50 in membership dues, \$1580.00 in CE/Program income, \$160.00 in exchange participation dues, and \$50.00 in scholarship donations for a total of \$4,540.04 income. The quarterly expenditures totaled \$7,942.47. The expenses break down as follows: \$3,000 transfer to 2005 joint meeting account for seed money, \$1000 hotel deposit for the 2005 Joint Meeting, \$1273.37 room rental and food services for the fall program, \$1272.12 speaker expenses for the fall program, \$1000 in awards, \$281.64 in printing, and \$115.30 in travel expenses.

ILL Coupon Manager: Alan Carr reported for Caroline Elman that for the year January-December 2003 there were 25,660 coupons sold at \$2.00 each for a total of \$52,320 and 116 service fee transactions at \$5.00 each for a total of \$580.00. Interest for the period January through October 2003 was \$4.01, making the total coupon income for the year \$51,904.01. A total of 32,370 coupons from sixty transactions were redeemed for a total of \$64,740 with \$239.87 in postage and handling. The total expenditures for 2003 were \$64,979.87. The coupon liability for the year ending 2002 was 94,206 coupons worth \$188,412. The coupon liability for the year ending 2003 was 87,496 worth \$174,992. The checking account balance on

December 17, 2003 was \$9,012.08. There has been a drop in coupon circulation from 104,000 in 2000 to 87,496 in 2003.

As a reminder to those wishing to redeem coupons, redemption checks can be made out in whole or in part to EFTS. The Electronic Funds Transfer System, better known as EFTS, simplifies document delivery billing and payments.

Since MLGSCA needs to recruit an ILL Coupon Manager for 2004/05, Irene Lovas gave a quick review of the duties. Basically the position requires redeeming and selling coupons, counting them carefully, and submitting a quarterly report of activities.

Awards Committee: Russell Smith reported that two scholarship awards of \$1,000 had been made. One was awarded to Catherine Outten at UCLA and the second was awarded to Debra Schneider at the University of Arizona. San Jose State University/Fullerton is in the process of selecting a candidate. Currently there has been one nomination for the Louise Darling MLGSCA Achievement Award and R. Smith stated that the nomination deadline is February 27. No one has yet applied for a Professional Development Award. That award can range from \$100-500 in support of a class, conference, or meeting attendance. R. Smith encouraged everyone to consider submitting an application by the deadline.

CE/Program Committee: Marsha Kmec reported that she applied for a Chapter Leadership Education Challenge Grant. If awarded, this grant will be used to cover expenses for Maureen Sullivan, an expert in leadership skills, to present a seminar in conjunction with the 2005 Joint Meeting in Long Beach.

Two upcoming presentations are planned. The first is a satellite teleconference sponsored by MLA. It is entitled "Roles and Essential Skills for the Expert Searcher" to be televised on March 10th with up to 3.5 CEUs being offered for those attending the wrap-around sessions. The second program will be a three-hour presentation called "Health Statistics: Navigating the Data" to be presented by Natalie Kamper and Cheryl Bartel. The program will be held on Thursday, April 15th at UCR and on April 19th at the Arizona Health Sciences Library in Tucson.

Chapter Council Report: Melissa Just reported that Chapter Council conducted a poll of the recruitment activities of each chapter. The report was posted on the MLGSCA listserv. Deborah Klein is the MLGSCA Benchmarking Chapter Educator. MLA has established a new Benchmarking Network Editorial Board to oversee future benchmarking activities. All MLA members are being asked to participate in the 2004 survey. The data submission form is now available on MLANET, and the survey is set to go live in early Spring".

Electronic Information Resources Committee (C. Ewing): No report.

Exchange Committee (E. Copeland): No report.

MLGSCA Webmaster (L. Uribe): No report.

Newsletter Committee: Christina Mayberry reported that a listserv notice was sent to members that the January 2004 newsletter is now online. The newsletter has a new name, MLGSCA Link. Janis Brown submitted the winning entry to name the publication. Christina also reminded us that the deadline for submissions for the April issue is March 10th and for the July issue, it is June 10th.

Nominating Committee: Craig Haynes reported that the committee has put together a great slate of candidates. Ballots will be emailed to individual members and not as a listserv announcement. Each member must print the ballot, mark it, and mail it to Deborah Klein by the February 27th deadline.

Recruitment Task Force: Craig Haynes reported that the task force completed an administrative plan for the student scholarship program and presented the proposal to the AC at the Joint Meeting. The proposal was generally accepted by the AC. The remaining outstanding issue for the student scholarship program is to appoint or create a group to administer the program. The Task Force is currently working on its final report regarding MLGSCA recruitment activities and will complete its work at the end of the fiscal year.

Professional Issues: Irene Lovas reported that she is working on an article on mentoring for the April newsletter. Irene encouraged everyone to sign up on for the mentoring database on MLANET so she can match willing mentors with librarians looking for mentors. Mentor relationships can take any form the participants might like, from phone conversations to monthly in-person meetings.

Public Relations: Lisa Marks reported that for the October 2003 issue she tried email billing for the advertising and got a very poor response so she has gone back to the hard copy mailing.

Research Committee: Mary Aldous reported that no applications had been received and she encouraged members to apply. A paper presented this morning by Joan Schlinggen and Michael Kronenfeld entitled "Update on Inflation of Journal Prices" was supported by an MLGSCA Research Grant.

Finance Committee: Alan Carr reported for Ellen Aaronson that her committee will meet with Brad Ptolemy, our Financial Advisor. They will review and evaluate the state of MLGSCA finances. The goal is to bring the finances into accord with the MLGSCA strategic plan, resulting in a sound financial path for the association. She hopes to have recommendations for the membership at the spring meeting.

Membership Committee: Alan Carr reported for Cinthya Ippoliti that we have 230 plus current members in the database. She will be sending renewal reminders to those that still need to renew for 2003-2004. This is a one time only bargain where members get eighteen months of membership while transitioning to the new calendar year membership period as approved by the membership last

year. After one more reminder, non-renewing members will be dropped from the membership database.

JOINT MEETING 2005 UPDATE

“Sailing into the Future” is the theme for the 2005 Joint Meeting. Diana Lane and Judy Bube gave a brief report on progress of planning the meeting, which will be held in Long Beach on February 2-5, 2005. They need a lot of help and fresh ideas for programs and speakers. Hospitality, Media, Program, CE, Exhibits, and Registration are just a few of the committees that need help now. They asked volunteers to contact Judy Bube, Diana Lane, or Judy Kraemer to offer assistance.

ADJOURNMENT was at 5:15 pm.

Next meeting: Spring program at UCR Science Library on April 15, 2004.

**Respectfully submitted,
Laurie Piccolotti, Secretary**