MLGSCA Business Meeting Minutes
Tuesday, March 25, 2014 9:30 am – 11:30 am
Kaiser Permanent Downey, Grand Canyon University Phoenix, WebEx

In Attendance
Attending: Mary White, Frances Chu, Alan Carr, Amy Chatfield, Brooke Billman, Byran Nugent, Darla Delgadillo, Eileen Wakiji, Irene Lovas, Kathleen Smith, Kelli Hines, Laura Stubblefield, Nancy Gulliver, Philip Garcia, Rebecca Birr, Kathy Zeblisky, Kristyn Gonnerman, Judy Kramear, Andrea Harrow, Hal Bright, Sunny Sritongsook, Elisa Cortez, Jan Hobbs, April Aguinaga, Nita Mailander, Kevin Pardon, Nancy Showater, Darla Anderson, Sandra Chase

Documents Distributed for Meeting
Mary White distributed on 3/24/14 & 3/25/14
MLGSCA Business Meeting Agenda 03 15 14
Minutes MLGSCA Business Meeting 2013 7 25 final draft v 2
FY14_MLGSCA 2nd Q Report_JH

FY14_MLGSCA 2nd Q
Report_JH.doc

Call to Order, Welcome and Introductions
Mary White called the meeting to order at 09:35am (PST)

Approval of Minutes: 7/25/2013 Business Meeting
Minutes were reviewed and corrections were made at the meeting. Alan Carr approved the minutes pending changes and Kristyn Gonnerman seconded.

Announcements
MLGSCA won the Chapter of Year award, the proposal was submitted by Tri-Chair Robert Johnson. MLGSCA will get certificate and get $500.
MLGSCA donated to the Ysabel Bertolucci Scholarship fund in February

Officer, Committee & Other Reports

• President (Mary White)
Nothing

• Treasurer (Janet Hobbs-Moore)
Submitted report
Mary White started a discussion about the Endowment fund, which was set up for scholarships.
Mary White wants to consider using this fund for scholarships instead of using operating funds
Amy Chatfield thinks it is a good idea
Mary White is concerned that eventually it will run out of money in this account
Laura Stubblefield thinks MLGSCA should be using the interest to cover scholarships and need to keep certain amount of money in the fund
Mary White says that the operating budget really tight, so need to think about using this fund
Alan Carr notes that Laura Stubblefield is correct about the interest, but he can see tapping into the
principal so maybe consider cost sharing with this endowment fund and operating budget?
Irene Lovas likes idea of tapping account for scholarships since scholarships encourages joining health
sciences librarianship
Mary White will pass along to president elect Kathleen Carlson
Motion to accept to FY14_MLGSCA 2nd Q Report_JH by Judy Kramer with Laura Stubblefield second
Jan Hobbs joined at 10:35am, and discussion about endowment fund resumed
Discussion about having a scholarship fundraiser – tie in with membership and awards so do not tap into
funds?

• Chapter Council (Alan Carr)
Kathleen Carlson and Alan Carr were on the Chapter of Year council, and delighted with the MLGSCA win
Alan Carr says that MLGSCA is supporting cost of two lunches at the MLA Roundtable in Chicago for first
time attendees

• Awards (Laura Stubblefield)
Laura Stubblefield thanked those on committee
Scholarship award $1500 each – Juan Jamie Paraprofessional of the Year, will be completing MLIS in June
2016, Sandra Chase SJSU completing MLIS Dec 2015
4 professional development award – Mary White for tuition for the “Supporting Clinical Care An Institute in
EBP for Medical Librarians, Sue Espe for MLA expenses, Megan Rosenbloom for research on death for a
history of medicine perspective for a forthcoming book and speaking at the Death Salon in London, Hella
Bluhm-Stieber for joint meeting in Oct, 2014.
Laura Stubblefield wants them to write something up for blog
Outstanding paraprofessional – Rosemary Murray at Cedars-Sinai
Still looking for candidates for Outstanding Paraprofessional with this year’s deadline in July
Mary White thanked committee for all their support and activities.

• CE/Program (Kathleen Carlson)
Spring CE did not come together as MLA did not send out links early enough to combine the Spring CE with
our business meeting
Alan Carr says RML will be funding 7 hosting sites for the upcoming CE – 2 on SoCal, 2 NoCal, 2 Arizona, 1
Hawaii, UCLA will be one of the hosts
Alan Carr will publish viewing sites next week

• Connections (Kathleen Smith)
Kathleen Smith has nothing to report, but she cannot log into Survey Monkey account to get results for
poster
Web committee responsible for Survey Monkey now

• Exchange Committee (Monique Liston)
Not present

• Finance (Ellen Aaronson & Kathy Zeblisky)
Ellen Aaronson not present, nothing to add to meeting
Kathy Zeblisky will tell Ellen about Endowment fund discussion
• Government Relations/By-Laws (Kristyn Gonnerman)
  Worked through the situation with presidency and special election. Mary White thanked Kristyn for her dedication to the Committee.

• Membership (Lori Tawaga & Sondhaya Sritongsook)
  Sondhaya Sritongsook said participation in AzLA conference was successful
  Sondhaya Sritongsook said that they updated the brochure which is on the website
  Kathleen Carlson wrote a brief report regarding the AzLA conference
  Membership renewals – 179 members, 13 retired and 6 students, expect increase before Quint meeting,
  Working with Professional Issues committee for mentors/mentees
  Members only list to members via email blast since listserv having issues
  Sondhaya Sritongsook wants to know if Kelli Hines and Tim Ream have ideas on how to further distribute the members list
  Membership committee reached out to members for survey on why they are not renewing
  Poster for Section shuffle at MLA – asking for volunteer for creation of poster to promote chapter. If you are interested, contact Sondhaya Sritongsook and Lori Tawaga.
  Kathleen Carlson will help print poster
  Alan Carr commented on another AzLA meeting which is a joint meeting at Scottsdale where PSR will have a booth and plan to teach workshop
  Sondhaya Sritongsook would like to piggyback on their booth
  1 person signed up as result of AzLA
  Mary White expressed with concern about membership – was it 214 last year? Sondhaya Sritongsook is not certain, but she thinks MLGSCA will get a surge of members to go to Quint meeting

• Nominating (Elisa Cortez)
  Will be asking people to step forward for positions
  Elisa Cortez asked Laura Stubblesfield to step forward
  Elisa Cortez was attended at Downey to present the Louise Darling Award to Mary White at Downey KP 3/25/14
  Elections open for MLGSCA with a few reports of Ballot Bin having problems, but it is up and running, so if you tried to vote yesterday, try again
  If you did not get an email that your vote has been registered, the notices@ballotbin.com email may be blocked as spam
  If you continue to have problems, she can resend with new voting codes
  The voting is open for another week and half

• Professional Issues (Janet Crum)
  MLGSCA is looking for someone to take over this role

• Research (Debra Schneider)
  Providing MLA CE – Big R vs. Little R, 3 scholarships given for participants
  Looking at scholarships for doing research
  Report submitted: In an effort to provide training opportunities to the membership, the Research committee offered competitive scholarship to attend the Dec 2013 MLA webinar “Research versus research: sometimes the Little r is all You Need.” A scoring system was developed to rank to applications received and as a result, three scholarships were awarded. This spring the Research committee is
beginning work on creating a research resources page for membership. The Committee will also be sending out a survey to the membership to determine what additional support and resources would encourage the membership to conduct and share research projects.

- Web (Kelli Hines)
  Changed password for Survey Monkey to ensure on certain people had access
  Beta version of website – can see idea of what it looks like
  Mary passed control to Kelli to show off beta version of website
  Integrating blog into website
  Survey Monkey login – admin@mlgsca.mlanet.org, password D3nv3r!
  Mary thanked committee for their work and help
  Kelli Hines wants to know who is responsible for running social media (Fb, Twitter) – Amy Chattfield is on that committee and will share Fb information or let someone of web committee to take over
  Amy Chattfield is not sure about twitter account
  AI: Mary White will email Andrea Lynch and find out about the social media accounts and what other social media accounts MLGSCA may have
  There was discussion about transitioning to group vs. page?

- Archivist (Marsha Kmec)
  Nothing

- NN/LM PSR Rep. (Irene Lovas)
  No report from Irene
  Alan Carr says in regards to the CE, Business Communication Library Style could be a possible topic, and RML is willing to sponsor for entire region
  Negotiating budget and may get slight bump in budget.
  May use modest budget increase for joint meeting for RACK for planning meeting for 5 yr proposal coming
  NLM RFI to NNLM for getting feedback for next 5 yr proposal and any recommended changes
  The increase in budget could lead to reinstatement of professional development award for hospital librarians

- Internal Auditor (Deborah Klein)
  No report

- MLA Credential Liaison (Kathy Zeblisky)
  More chapters budget for sponsorship of AHIP application fees for new members and first time applicants
  Might want to consider doing this

Old Business

- Joint Meeting 2013 (Robert Johnson, Danielle Linden, Nita Mailander)
  Nita Mailander excited to win Chapter award and also submitted poster on similar topic
  Robert Johnson, Danielle Linden and Nita Mailander with Mary White will accept the award.
  Nita Mailander will send out a report with attendance numbers and summary
  Mary White says that the conference made over $10K in profit with the feedback wanting more social activities which was difficult due to costs, some dorm comments, and comments about all the walking
  Nita Mailander will send final report to listserv also
Quint Meeting 2014 (Rebecca Birr)
Rebecca Birr reported the Quint Meeting planning is going well. The committees are meeting with the steering committee about every two weeks. The date is October 12-16, 2014 in Denver, Colorado and the web site is quint2014.mlanet.org. Registration will be coming out around May. There is a good bit of interest from vendors. The program is looking great. Amy Chatfield, Program Co-Chair, provided an overview of what to look for in terms of paper/poster announcements.

New Business

Mary White is wondering what to do with the profit on Joint Meeting – what are we going to do with it? Use part of it for something? Save it?
Laura Stubblefield want to put some into checking account, and some for AHIP sponsorship
Eileen Wakiji wondered if AHIP should be part of professional development and Kristyn Gonnerman said based on bylaws, using the profit could fall into this category
Alan Carr wants to send out a survey about how to use $10K
Rebecca Birr thinks it could be used for research retreat
AI: Mary White to put together survey on what to do with $10K

Meeting at MLA will be Tuesday May 20 4:30-6p

Adjournment
Alan Carr moved to adjourn, and Elisa Cortez seconded.
Meeting adjourned at 11:15am (PST)