MLGSCA Business Meeting  
Sunday, May 4, 2019, 8:00-8:55 am  
MLA Annual Meeting 2019 - Chicago, IL  

Call to order by Kelli Hines at 8:05 AM.


Documents distributed for meeting (all copy and pasted below):

- Treasurer report
- Journal exchange committee report
- Professional issues committee report
- Membership committee report

Officer Reports

Treasurer Report (Jennifer Dinalo)

3rd Quarter FY18-19  
January – March 2019  
April 1, 2019

BANK OF AMERICA

As of March 31, 2019, the ending balance in the Bank of America primary checking account was $10,534.97.

Receipts: total $2845.00. Quarterly receipts are to the Bank of America primary checking account. Receipts include $2845.00 in membership income.

Expenditures: total $2550.05. Quarterly expenditures are from the Bank of America primary checking account. Expenditures include $82.00 for bank charges and fees, $224.35 for merchant account, $83.70 for PayPal fees.

Checks written total $2160.00: $250.00 to Stephan Clancy for Post Office box renewal, $360.00 to MLA for website hosting, $550.00 to MLA for insurance and tax preparation, and $1000.00 to MLA for Research Training Institute sponsorship.
VANGUARD ACCOUNTS

As of March 31, 2019, the Vanguard **Federal Money Market Fund** for the MLGSCA Endowment Fund has a balance of **$158,853.68**. During January, February and March the account earned **$907.90** in dividend income, which was automatically reinvested in the account.

**Secretary Report (Hannah Schilperoort)**

- AC Meeting minutes for 2018 and beginning of 2019 available on the website.
- The Log of Motions and Actions from May 2017 to present is update. Will finalize and send to Angela Murrell to add to website.
- Will meet with incoming secretary, Sydni Abrahamsen, in June to discuss transition.

**Committee Reports**

**Journal Exchange Committee Report** *(Committee Chair: Adele Dobry)*

Report sent to Secretary prior to the meeting.

The Journal Exchange Committee sent out a “call for lists” on July 25th, November 30th, and April 2nd via the MLGSCA listserv and participants submitted the journal lists to the committee chair, by the corresponding due dates. The master list was compiled and sent out via the listserv by EOB, on August 6th, December 10th, and April 15th.

Seven libraries participated in sharing their lists:
1. Arrowhead Regional Medical Center Health Sciences Library, Colton CA
2. Bellis Medical Library, St. Mary Medical Center, Long Beach CA
3. Harriet K. and Philip Pumerantz Library, Western University of Health Sciences, Pomona CA
4. Loma Linda University Libraries, Loma Linda CA
5. Melisa Reasner McGuire Health Sciences Library, San Diego, CA
6. Milton J. Chatton Medical Library, Santa Clara Valley Health & Hospital System, San Jose CA
7. Sharp Memorial Hospital, San Diego, CA

Hundreds of unique titles were shared. The “call for lists” schedule for the upcoming year will be on the following dates: August 5, 2019, December 9, 2019, and April 13, 2020.

**Finance Committee Report** *(Committee Chair: Robin Schiff)*

Report sent to secretary prior to the meeting.

Nothing to report currently. Requests for materials (spreadsheets) from the previous chair have gone unanswered and thus may have to start from scratch.

**Membership Committee Report** *(Committee Chair: Danielle Linden)*
Report sent to secretary prior to the meeting.

Our current number of contacts in Wild Apricot is 239. This includes current and recently lapsed members. Our current limit of contacts based on what we pay Wild Apricot is 250. As of 5-3-19 we have 146 total members including a handful pending check payment. As of 5-3-19 the current membership listserv has been reviewed and email addresses to be removed have been sent to the Web Committee, Angela Murrell & David Bickford. Automatic notices have been emailed to those removed from the listserv, any questions regarding removal should be directed to Membership Chair Danielle Linden.

The Membership Committee conducted a campaign in March and April to get lapsed members renewed for 2019. Thank you to committee members Judy Kraemer, Sally Harvey and Elisa Cortez for reaching out to lapsed members via phone and email, we received approximately 10 renewals due to this effort.

MLGSCA membership numbers are lower than in previous years. We’ve heard the following on reasons why this might be the case:

1. Several previous members have retired and have not renewed as RETIRED members w/ their new contact info. We made an effort to reach out to those we knew retired and had personal contact info for. Current retired member fee is $17.50 – half the regular price. Would a $10. fee encourage RETIRED membership? OR FREE RETIRED MEMBERSHIP?

2. There wasn’t a strong push for 2019 membership renewals via the MLGSCA listserv, newsletter blog, etc… as in previous years. Typically, the annual Membership Drive starts in November and runs through March right before elections. In late 2018, our membership platform WildApricot was relied upon to generate automatic invoices and email reminders to the membership list. This caused some level of confusion. Moving forward, we should continue to hold annual Membership Drives via email and other formats (social media, etc?) to remind folks to renew their memberships.

3. One renewing member commented that the group ‘was not active’. This perception should be a topic of discussion among the members and Advisory Council.

Historic total membership numbers reported, from Business meeting minutes posted on MLGSCA website:
- May 29, 2017 – 156
- May 18, 2015 – 162
- October 15, 2014 – 205
- July 25, 2013 – 214

**Professional Issues Committee Report** *(Committee Chairs: Jan Kuebel-Hernandez and Robin Schiff)*
The Professional issues Committee is an engaged and active group. Since January 2019, it has been co-chaired by Jan Kuebel-Hernandez and Robin Schiff. Other members are Andrea Harrow, Margaret Henderson, Judy Kraemer, Megan Rosenbloom and Hannah Schilperoort.

Prioritizing goals:
Recognizing that the professional needs are rapidly evolving with a demonstrated knowledge gap between recent information graduates and practicing health science information roles, the committee chairs will be administering an internal survey in June 2019 to prioritize the foci of the committee in July 2019. Current priorities are listed below:

Student Recruitment Activities:
- No current activity to report.
- Suggestion made to target identified faculty liaisons from ALA accredited schools affiliated with Beta Phi Mu, international honor society for library science and information studies, in the Fall of 2019.
- Suggestion made to target Library Technician programs in local community colleges to offer internship or formal training in health science libraries.

Professional Issues/Mentoring
- We have not received any mentoring requests, but have noticed that some calls for health science librarians/informationist positions are experiencing multiple re-posts on job boards and listservs due to lack of qualified candidates.
- Committee chairs reached out to the Chair Member of the California Academic and Research Libraries (CARL) regarding their successful mentoring program. Discussion pearls included: most popular matching request among program participants involved types of libraries seconded by particular skill sets; the need for open ended questionnaire fields on recruitment surveys to capture innovative trends and remaining relevant to participants’ needs; an ideal ratio of 1.5 mentor: 1 mentee; need for formally structured mentoring program framework complete with asynchronous training videos, learning outcomes, credentials, and annual get together events (very similar to AHIP already in place for medical librarians). CARL recommended reviewing Association of College and Research Libraries (ACRL) mentor training videos.
- Committee expressed interest in updating the mentor/mentee directory and marketing it to other professional groups which offer mentoring programs (ACRL, SLA, CARL, etc.) demonstrating that it fulfills a niche.

**Web Committee Report (Committee Chairs: David Bickford and Angela Murrell)**

The Web committee has focused not only on the chapter’s website, but also the functions carried out previously by the Blog Committee and the Connections Committee. Chair David Bickford has focused on using the blog and the Facebook page to publicize chapter news and events. Upon AC approval, the chapter’s Twitter account has been decommissioned due to low usage and engagement. Webmaster Angela Murrell has begun work on a redesign of the chapter’s website, coordinating with MLA headquarters and AC for necessary approvals and
support. Both David and Angela have assumed administrative duties with regard to the chapter's email list.

Website update/discussion
- Lots of potential to make the website better and streamline things
- Operations-memberships list and membership features more accessible
- We need better ways of connecting members. We can use the website to connect mentors/mentorship database. Suggestions made during the meeting included:
  - Mentorship and/or membership database available on the website.
  - Place to share with other members about annual meeting and joint meeting, such who’s coming, room-sharing, ride-sharing for local events.
  - Discussion forums in addition to the listserv. This could be done on MLGSCA website or main MLA website. The problem with using the main MLA website is that not MLGSCA members are MLA members.

Other suggestions for events and connections (beyond the website)
- Solo librarians need additional ways to connect and feel less isolated.
- Harder to connect for solo and hospital librarians. Need events that happen during work hours. In-person meetings very valuable. There were more opportunities for in-person in the past.
- Need to balance because you can put a lot of time and effort into local events (e.g. hosting MLA CE at your institution) and no one comes.
- Combine CE with mini conferences/other meeting type events.
- One of our strengths is geographic closeness. Opportunity for more in-person local events. Creation of a new membership database would make this easier.
- Events don’t have to be members only. We could invite outside of MLGSCA.
- Elisa Cortez will be tapping people to volunteer to be local event facilitators.
- Academic and hospital librarians could partner up to learn from each other.
- The use of webcams during online meetings might help people feel more connected, but it is often difficult for hospital librarians to do this.

MLGSCA & NCNMLG Merger Discussion
- Survey will be going out to membership to gauge continued interest in merging with NCNMLG.
- NCNMLG already send out their survey and their membership is in favor of continuing the discussion.
- Comment: we should just do it!
- We can reach out to Philly and New York because they are currently in process of a merger.
Open forum for other business

MLGSCA code of conduct for language and inclusivity
- Bethany Myer (not present) suggested to Kelli Hines that we create Code of conduct for language and inclusivity.

2019 Joint Meeting
- Judy Kraemer reminds everyone to register for the Joint Meeting.
- $100.00 Early Bird registration (ends May 10). $120.00 registration after May 11.

Hospital librarian research
- We discussed the need to conduct and publish more research to show impact and importance of hospital librarians.
- See action item #5 below.

Action Items
1. Membership committee reach out to lapsed MLGSCA members.
2. Web committee reach out to membership committee to make sure that new members on the listserv.
3. Develop more ways to connect virtually on website and local in-person events (for example, a local in-person symposium).
4. Web committee talk to hospital librarians about what is blocked so that website is friendly to hospital librarians. Possibly form a temporary committee of hospital librarians to advise web committee.
5. Discussion item for next AC meeting: hospital librarian subgroup/taskforce for research on showing importance/impact of the need of hospital librarians.
6. Discussion item for next AC meeting: partnerships between hospital and academic librarians and even school and public for professional development.
7. Discussion item for next AC meeting: How people get the news -alerts in social media-MLGSCA news goes out on as many venues as possible (David and Angela)
8. Discussion item for next AC meeting: possible name change for Paraprofessional Award of the Year.

Motion to end meeting at 8:59 am by Lisa Marks.
Seconded by Kelli Hines.
Meeting adjourned by Kelli Hines at 9am.