Minutes
MLGSCA Business Meeting

Friday, September 30, 2011 1:45 PM

In Attendance
Arizona Health Sciences Library, Tucson, AZ (via MegaMeeting): Brooke Billman, Donna Glenn, Mary Riordan.

Maricopa Integrated Health System, Phoenix, AZ (via MegaMeeting): Kathy Bilko, Rebecca Birr, Kathleen Carlson, Nita Mailander, Cinda McClain, Bryan Nugent, Nancy Showalter, Janene Wandersee, Kathy Zeblisky

UCLA Biomedical Library, Los Angeles, CA (via MegaMeeting): Emily Brennan, Paul Camp, Alan Carr, Rhonda Crowfoot, Adele Doby, Robert Johnson, Stephen Kiyoi, Deborah Klein, Judy Kraemer, Julie Kwan, Elizabeth Mason, Carol Schechter, Lori Tagawa.

Individuals (via MegaMeeting): Amy Chatfield, Frances Chu, Elisa Cortez, Janet Crum Jacque Doyle, Kelli Ham, Molly Harrington, Andrea Harrow, Marcia Henry, Danielle Linden Lisa Marks, Angela Murrell, Jerry Perry, Cheaney Seth, Laura Stubblefield, Eilieen Wakiji, Jin Wu.

Call to Order, Welcome & Introductions
Call to Order: The meeting was called to order at 1:47 PM by MLGSCA President Rebecca Birr.

MLA Update: Gerald Perry, AHIP; MLA President.
- Perry reported that the MLA ’12 theme is game changing and being the change you want to see, using a baseball metaphor.
- Perry’s presidential priorities include:
  - MLA Academy of Teaching Excellence is a succession planning program. We will lose some of our teachers to retirement in the next few years. This program is intended to help MLA sustain its CE program by helping members develop teaching skills. He has established an ad hoc task force with members Gabe Rios, Terry Jankowski, Jenna Lawrence, and Lisa Traditi. This group is charged with assessing the idea of an Academy of Teaching Excellence.
  - Rising Stars is another succession planning program, designed to grow the next generation of MLA leaders. Perry invited MLGSCA to host a rising star. We would need a project for the person to work on, as well as someone to mentor the person. We should contact Carol Jenkins for more information.
  - Translational Science: MLA has a new Translational Science SIG, the goal of which is to identify best practices for supporting translational science. There will be an open forum on translational science at MLA ’12.
- MLA update:
  - Perry is working with MLA and AAHSL on a core set of metrics for assessment.
  - The MLA salary survey is coming up this spring; see MLA News for more information.
  - New webinar on e-science coming up on November 18. Look in the education section of MLANET to sign up.
  - MLA has received renewed funding from NLM for disaster management.
  - The application deadline for honors and awards is November 1. Nomination forms are on MLANET.
  - The application deadline for grants and scholarships is December 1. See the awards section of MLANET for details.
The new Association Management Service automates some MLANET features and can be used to create member portfolios to help with renewing AHIP membership. He recommended we update our profiles. The service will also allow chapters to share documents. We should send information on chapter leaders to Tomi Gunn, gunn@mlahq.org.

- The application deadline for MLA committees is October 31.

- Legislative update
  - MLA advocates on the federal and local level. NLM/NIH funding is the paramount issue. MLA will advocate for funding, but it’s critical that we contact our legislators. Check the MLA web site (Public Policy and Governmental Relations Committee sections) for tips on how to be active in this area.

- National Medical Librarians Month: Perry encouraged us to celebrate. There’s a competition to determine the 2012 theme. The winner gets a $150 MLA gift voucher. Tomi Gunn (gunn@mlahq.org) is the contact.

- MLA has published new brochures in the Deciphering Medspeak series: breast cancer, diabetes, HIV/AIDS, and stroke.

- MLA ’12 will be held at the Washington Convention Center in downtown Seattle.

- MLA ’13 will be a joint meeting with the 11th International Congress on Medical Librarianship (ICML), the 7th International Conference of Animal Health Information Specialists (ICAHIS), and the 6th International Clinical Librarian Conference (ICLC). The call for posters will open in November. Planning is beginning earlier than usual because extra lead time is required to accommodate international participants.

- Perry invited us to look at his Tumblr blog (jerryperry.tumblr.com) where he will document his travels and experiences as MLA President.

- Perry signed out of the meeting at 2:04 PM.

**Announcements**

- Birr congratulated Jeff Williams at UCSD for being selected for the NLM/AAHSL Leadership Fellows Program.

- Steven Kiyoi is a 2nd year NLM Associate Fellow at the UCLA Biomedical Library.

**President’s Update (Rebecca Birr)**

Birr gave the following updates:

- Financial Review: The AC agreed that it was time for our finances to be reviewed by our Certified Public Accountant (CPA), Heidi White of Vavrinek, Trine, Day & Co., LLP. The Review Report indicates that MLGSCA is in conformity with accounting principles generally accepted in the United States and that the Statement of Activities for the year ended June 30, 2010 showed an increase in our net assets. Birr thanked the Finance Committee Co-Chairs, Ellen Aaronson and Deborah Klein, Internal Auditor, Alan Carr, and Treasurer, Molly Harrington for working with and providing all the needed information to the CPA.

- Joint Meeting: There is no JM in 2012 since MLA in Seattle. We will have an all-day symposium on evidence-based practice instead, featuring Connie Schardt. It will be held at UCLA on March 2. Lisa Marks is the symposium chair.

- Tania Bardyn resigned as our MLA Credentialing Committee Liaison (AHIP). Kathy Zeblisky has accepted this position.

**Officer, Committee & Other Reports**

**Treasurer (Elisa Cortez)**

Cortez reported:

- As of 9/28/11, the ending balance in our primary checking account with Bank of America was $10,566.42, reflecting quarterly receipts of $1715.00 ($210 in membership dues, $500 from MLA for the Chapter of the Year award, and $1005 from Central Arizona Biomedical Libraries as reimbursement for the spring CE.
Quarterly expenditures from the Bank of American primary checking account totaled $5476.86. These include $95.12 for Awards (Paraprofessional of the Year Award), $74.33 reimbursement for food at the Spring CE meeting, $25.91 bank charges and fees (Jul/Aug), $570.00 to MLA for General Liability Insurance, Directors and Officers Liability Insurance, and federal tax filing fees, $2,250.00 to Vavrinek, Trine, Day & Co, LLP for accounting fees, and $2,461.50 to Cvent for event management services.

She has not received quarterly statements from Vanguard, so she cannot report on those accounts.

The balance in the MLGSCA Endowment is $38,459.

The balance in the money market account is $122,728.

Connections (Andrea Harrow)

Harrow gave the following report: The 2011-12 Connection Committee has three members: Harrow, Crum (who refreshed the MLGSCA Facebook page last year), and Pat Benefiel, a new MLIS graduate who works at San Diego County Library. Pat and Harrow are discussing how she can best use her skills to connect medical and public librarians with health information and related MLGSCA-public library activities.

Awards (Laura Stubblefield)

Stubblefield reported that MLGSCA is offering a $1000 scholarship for a library school student. Deadline for applications is December 15. Applications for the Professional Development Award are being reviewed. Applications for the Louise Darling Award are due February 15.

Blog (Amy Chatfield)

Amy contributed a report to President Birr, and elements from the report were included in our chapter report, written by Becky. Chatfield also reported that her committee aims for 8 blog postings per month, and they have achieved that goal July-September. Also, they are now running ads and tracking usage stats for the blog.

CE/Program (Emily Brennan)

Brennan reported that the fall CE with Jerry Perry took place immediately prior to this meeting. There were 61 participants: 18 at UCLA, 9 in Phoenix, 8 in Tucson, and 26 remote via MegaMeeting. Perry didn’t charge a speaker fee. We had to pay extra for MegaMeeting, because we had more than 25 connections.

Finance (Deborah Klein)

Klein reported that $2451 has been sent to CVent to prepay for 350 registrations for the year beginning October 1. We save money by prepaying.

Government Relations/By-Laws (Birr for Mary White)

Birr reported that changes to the bylaws will be coming soon to bring them in line with changes MLA wants to see in all chapter/section bylaws.

Membership (Janene Wandersee)

As of September 28, 2011, membership totals 201, including renewing, new, retired, and student members.

Nominating (Eileen Wakiji)

Wakiji reported that this year’s nominating committee consists of Andrea Harrow, Brooke Billman, Carol Ann Atwood, and Molly Harrington. They will be recruiting people to run for offices. Wakiji encouraged everyone to consider running for office.

Public Relations (Robert Johnson)

The PR Committee consists of Johnson and Sue Espe. Johnson reported that the fee structure for advertising on the blog has changed. We now charge one price for all blog ads. He also reported that they have recruited two advertisers and is looking for more. Espe has contacted other chapters to see how they work with sponsors.

Research (Zoe Pettway Unno)

No report.
Web (Jin Wu)
Wu reported that she has been updating web pages. She asked us to include the page link when reporting problems or requesting updates.

Archivist (Birr for Marsha Kmec)
Birr reported that Kmec now has a student who is scanning material from the MLGSCA Archives.

New Business

Joint Meeting 2013 (Robert Johnson)
Johnson forwarded the results of a survey on the 2013 joint meeting to the MLGSCA listserv. He reported that respondents agreed with moving the meeting to July and having it somewhere other than a hotel. He is looking for venues and dates, especially from the Arizona members. Birr commented that MLA has trouble with costs and participation for meetings on the West Coast, so we are not the only ones struggling to make West Coast conferences successful. Someone expressed concern about a July meeting, because some people will be on vacation, and the meeting will fall at the beginning of a new fiscal year for many libraries. Johnson noted that these concerns were also raised by survey respondents. Deborah Klein asked if the survey respondents included NCNMLG. They did not. Birr reported that she spoke with NCNMLG leadership, and they were receptive to the proposed changes. Johnson will send the survey to them.

Paraprofessional of the Year (Rebecca Birr/Emily Brennan)
Birr read from a letter nominating Elizabeth Mason of Long Beach Memorial for the Paraprofessional of the Year award. A plaque was presented to Mason at the UCLA site, and the entire group congratulated her. Congratulations, Elizabeth!

Adjournment
Birr thanked everyone for attending. Brennan moved to adjourn, seconded by Kraemer. The meeting was adjourned at 2:37 PM.

Respectfully submitted,

Janet Crum
MLGSCA Secretary